IT Audit Manager
SOX (Sarbanes-Oxley) Compliance

Position Information:

Location:	Irvine, CA
Position Type:	Full Time

recruitingmanager.com, Inc. is currently conducting a search for an IT Audit Manager for a national leader in commercial real estate.

Job Description and Responsibilities:

The IT Audit Manager will be responsible for the planning and execution of General Computer Control (GCC) and Application Control (AC) audits in support of the company's Sarbanes-Oxley compliance review.

- These audits will include, but not be limited to:
    - developing and maintaining process and control documentation related to IT systems
    - developing and executing testing to verify adequacy of the GCC and AC control environment
    - communicating business process improvements, both verbally and in writing
- The Manager must coordinate the IT audit efforts with the internal financial audit team, internal IT management, consulting firms and an external auditing company
- The Manager must also maintain both technical and professional awareness of developments in fields that could affect audit requirements and approaches to reporting
- In addition, the position is also responsible for overall project management such as budgeting, status reporting, and staff training, management and oversight

Candidate Requirements:

The candidate must possess the following experience, technical and interpersonal skills:

- Bachelor's degree in an appropriate field from an accredited college/university, a CISA is preferred
- Five or more years of combined experience in IT audit or corporate information systems with a minimum of two years IT audit experience
- Possess management maturity to be comfortable in a position that requires an extensive amount of self-direction with the ability to execute decisively and effectively
- Ability to collaborate with IT management to generate efficient and creative solutions where control improvements are required
- Ability to effectively train, mentor and manage multiple traveling audit teams
- Possess exceptional interpersonal skills and demonstrate the ability to gain the confidence and respect of senior IT executives
- Excellent verbal and written communication skills